

## PARKING APPLICATION

Select Priority (1 – 7) \_\_\_\_\_ (see reverse side for description)

**The following information is required for state employees on state SEMA4 payroll system and individuals paying by invoice:**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle \_\_\_\_\_  
Employee ID (required for employees on state SEMA4 payroll system) \_\_\_\_\_  
Name of State agency working for \_\_\_\_\_  
Work Address (current address) \_\_\_\_\_  
Work telephone number (     ) \_\_\_\_\_  
Work e-mail \_\_\_\_\_

**The following information is required for businesses or state agencies:**

Company or State Agency Name \_\_\_\_\_  
Billing Address \_\_\_\_\_  
Contact Name \_\_\_\_\_  
Contact Phone (     ) \_\_\_\_\_  
Contact e-mail \_\_\_\_\_

Do you currently have a Capitol Complex parking contract or assignment? Y/N \_\_\_\_\_

If no, PMD currently has parking available in the following facilities:

- Lot X in Sears parking lot on Rice Street

If yes, where do you park right now? \_\_\_\_\_

You may also apply for waiting lists at up to two other facilities (see reverse for list of parking facilities).

Waiting List Facility choice #1 \_\_\_\_\_

Waiting List Facility choice #2 \_\_\_\_\_

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Received by PMD (for PMD use only)

By \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_ Registration Number \_\_\_\_\_

## Parking Assignment Attachment

Summary of Priority Descriptions (defined in capitol complex commuting policy)

- 1) Disability – You will be required to provide PMD with a copy of your Department of Public Safety Disabled Persons Parking Identification Placecard, which will be kept on file at PMD.
- 2) Van pool – You must either be registered with Metro Van Pool.
- 3) Car pool – You must be registered with Transit Rideshare.
- 4) Executive Management – As defined by agency heads.
- 5) State agency – For state agency business needs in Capitol Complex; paid by state agency.
- 6) Employees – This includes state employees of the executive and judicial branches of state government. This also includes federal employees whose work location is in the Capitol Complex including the St. Paul Armory. This does *not* include contract employees. For employees not on the state SEMA4 payroll system, PMD will verify your employment status with your agency's Human Resources Office.
- 7) Vendors or individuals with a business need in the Capitol Complex - includes contract employees and all others not covered by priorities 1 through 6.

Capitol Complex Parking Facilities managed by PMD

14<sup>th</sup> Street Ramp

Admin Ramp – A

Admin Ramp – B

Admin Ramp – C

Admin Ramp – D

Admin Ramp – E

Admin Ramp – F (top deck)

Andersen Ramp

Centennial Ramp – Blue

Centennial Ramp – Green

Centennial Ramp – Orange (top deck)

Centennial Ramp – Purple

Centennial Ramp – Red

Lot C

Lot G

Lot H

Lot I

Lot J

Lot Q

Lot X (Sears)

Ramp F Lower

Ramp F Upper